



## **Position: Community Sports Coach**

<b>Title</b>	<b>Program Director</b>	<b>Status</b>	<b>Full-Time</b>
<b>Performance Review</b>	3 months, 6 months, then yearly	<b>Classification</b>	Hourly \$17.00
<b>Reports to</b>	Community Sports Coordinator	<b>Hours</b>	10-15 hours per week

### **MISSION:**

The Mission of PAL is to improve the immediate and future quality of life for the youth of our city and surrounding communities through educational, recreational, cultural, social/emotional, and prevention quality programming in collaboration with law enforcement.

### **JOB SUMMARY:**

We are looking for an enthusiastic and responsible Youth Sports Coach to provide a fun and safe sporting experience for our youths. In this role, you would be expected to implement sports sampling clinics and camps throughout the year in various sports at multiple location sites. You will also be responsible for designing and implementing basic sports strategies, scheduling team practices and games, and ensuring all team members get equal playing time in various sporting leagues.

To ensure success as a Youth Sports Coach, you must have extensive experience working with youth, knowledge of basic sports strategies, and good communication skills. A top-class Youth Sports Coach ensures all youth team members enjoy an engaging and uplifting sporting experience.

### **YOUTH SPORTS COACH RESPONSIBILITIES:**

- Designing and implementing sporting strategies.
- Scheduling and running team practice sessions, camps, and clinics.
- Maintaining sports equipment.
- Scheduling and presiding over games.
- Working to improve team unity and sportsmanship.
- Ensuring all team members get equal playing time.
- Emphasizing skills development including safety, fair play, and sportsmanship.
- Setting realistic and age-appropriate expectations for team members.
- Ensuring proper sideline behavior from team members and parents.
- Ensuring the safety of the team during practice sessions and games.

**YOUTH SPORTS COACH REQUIREMENTS:**

- High school diploma or GED.
- First Aid and CPR certified. (WILL OFFER)
- Proven work experience as a Youth Sports Coach.
- Youth teaching experience preferable.
- Passion for youth development.
- In-depth knowledge of sporting strategies.
- Good communication and interpersonal skills.
- Ability to remain calm in stressful situations.
- Patient and understanding.

**HOURS:** Part-Time (Weekend/Evening)

**PHYSICAL REQUIREMENTS:** The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to sit, stand, walk, use hands to manipulate, handle, or feel; reach with hands and arms; climb or balance. The employee must talk or hear. The employee will be required to lift and/or move up to 25 pounds. Specific vision abilities required by the job are close vision, distance vision, color vision, peripheral vision, depth vision, and the ability to adjust focus.

**WORK ENVIRONMENT:** Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is exposed to communicable diseases at times. Occasionally employee is exposed to inclement weather conditions. Our facilities have sections that are not air-conditioned and in the summer employee may be required to work in these areas.

*The Police Athletic League of Buffalo Inc. reserves the right to amend this job description based upon its needs and may require the employee to carry out functions beyond those mentioned above. Neither this job description nor any other communication changes the at-will nature of employment. The Police Athletic League of Buffalo Inc. is an Equal Employment Opportunity Employer providing equal employment opportunities without regard to race, color, sex, age, religion, or national origin. This policy also includes the handicapped and all disabled Vietnam-era veterans.*

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**Employee Signature**

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**Date**

Please forward Resume to [policeathleticleague@city-buffalo.com](mailto:policeathleticleague@city-buffalo.com)