



Position: Summer Camp Certified Teacher

Title	Certified Teacher	Status:	Part-Time (Temporary)
Performance Review:	At the Conclusion of Summer Camp		
Reports to:	Summer Camp Site Coordinator	Salary Range:	\$35.00 per hour

GENERAL SUMMARY: The primary responsibility of a teacher is to instruct students in all subject areas as outlined by the BPS curriculum for Summer Camp. Performance in all content areas. In addition, the teacher has responsibilities to the school outside of the classroom. The teacher reports directly to the Summer Camp Site Coordinator.

Certified Teacher must also adhere to all the Department of Health regulations. This means the completion of a background clearance and attending 15 hours of new staff orientation. Employment is contingent upon completion of the required paperwork and also based on the results/findings of the background check. A criminal conviction statement and/or arrest record; plus the completion of the application will be requested. If current employee is accused/convicted of child abuse/maltreatment after hire then employee may be subjected to termination; depending on the conclusions of the investigation of the Supervisor.

If current employee is accused of committing a crime/convicted of a crime after hire then employee may be subjected to termination; depending on the conclusions of the investigation and interview given by the supervisor. **Certified Teachers must adhere and assist in implementing the Department of Health approved COVID-19 safety plan and follow the policies and procedures set by the Police Athletic League of Buffalo to address the safety guidelines due to the COVID-19 global pandemic.**

ESSENTIAL JOB FUNCTIONS:

Implement Summer Camp Educational Program Curriculum

- Supervise the academic portion of the summer program
- Deliver academic program on a daily basis for all 6-weeks (THIS CAN BE NEGOTIATED)*
- Ensure every student completes the Mayor Summer Reading Challenge on a **WEEKLY** basis
- Staff is assigned duties as outlined in Orientation & as outlined in the Safety plan
- Communicate to the program coordinator when supplies and equipment are needed

SKILLS/KNOWLEDGE REQUIRED:

- NYS Certification in Teaching (at any level)
- Bachelor's degree or Associates degree from an accredited college or university in Education
- A minimum of two years' work experience in teaching
- Thorough knowledge of the developmental assets.
- Demonstrated ability in working with others.
- Strong communication skills, both verbal and written.

- Ability to recruit, train, supervise, and motivate staff.
- Ability to deal effectively with staff discipline problems.
- Demonstrated leadership skills.
- Must have a valid New York State driver's license
- Must understand the Regulations of the Erie County Department of Health Camp Permit.

The Police Athletic League of Buffalo Inc. reserves the right to amend this job description based upon its needs and may require the employee to carry out functions beyond those mentioned above. Neither this job description nor any other communication changes the at-will nature of employment. The Police Athletic League of Buffalo Inc. is an Equal Employment Opportunity Employer providing equal employment opportunities without regard to race, color, sex, age, religion, or national origin. This policy also includes the handicapped and all disabled Vietnam-era veterans.

Employee Signature

Date