

POLICE ATHLETIC LEAGUE OF BUFFALO, INC.

65 NIAGARA SQUARE, 21ST FLOOR • BUFFALO, NY 14202

PHONE: (716) 851-4615 • FAX: (716) 851-4628

JOB POSTING

January 2017

Title of Position: PAL Athletic Instructor (Part-Time)
6 week program – Saturday mornings

**Number of
Vacancies:** 5 to 10 positions

Wage: \$15.00 per hour (3 hour shift)

Location: Various Buffalo Public Schools TBD

DUTIES:

Candidates will be required to instruct participants in one or more athletic activities as listed below. Instruction will include developing clinics or athletic drills to introduce participants, school aged boys and girls K to 8 and High School, to the rules and skills necessary to participate in such activity. Materials and drills must be approved by the Athletic Director of PAL before demonstrations may be provided to participants. Instructors must be able to communicate directions in simple understandable terms and be able to demonstrate all drills and/or procedures directly to participants in both an individual and group basis.

RESPONSIBILITIES:

- working with schools, community groups or competitive sportspeople and teams
- working with individuals or with teams, depending on the sport
- planning programs of training to meet performance targets, combining practice on the field with watching videos of games (optional) and discussions of good play
- watching participants training, correcting their mistakes and giving advice and encouragement
- helping players train safely
- fostering good team spirit among the players
- monitoring the physical and psychological condition of each player and advising on nutrition
- Explain principles, techniques, and safety procedures to participants in recreational activities and demonstrate use of materials and equipment.
- Explain regulations, policies, or procedures
- Complete and maintain time and attendance forms and inventory lists
- Prepare operational reports or records

MINIMUM QUALIFICATIONS:

One year of paid experience or three years of voluntary service in athletic endeavors such as physical education, coaching, sports training, or related fields.

ALL APPLICANTS MUST SUBMIT THEIR RESUMES AND SPECIFICALLY DESCRIBE EXPERIENCE: Please fill out attached form and return form and resume to: Orval Cott, Athletic Director, Police Athletic League, 65 Niagara Square, 21ST Floor, Buffalo, NY 14202. Email Resumes to policeathleticleague@city-buffalo.com



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POLICE ATHLETIC LEAGUE

CLUB SPORTS INTEREST FORMS



Please print:

LAST NAME:	FIRST NAME :
DATE OF BIRTH:	PHONE:
EMAIL ADDRESS:	SOCIAL SECURITY NUMBER:
EMERGENCY CONTACT:	

Please place an (X) in each box below for which you have experience and for which you would like to be considered.

<input type="checkbox"/>	BASEBALL
<input type="checkbox"/>	BASKETBALL (M)
<input type="checkbox"/>	BASKETBALL (W)
<input type="checkbox"/>	BOXING
<input type="checkbox"/>	CROSS FITTING
<input type="checkbox"/>	GOLF
<input type="checkbox"/>	FLOOR HOCKEY
<input type="checkbox"/>	DANCE/DRILL TEAM
<input type="checkbox"/>	LACROSSE (M)
<input type="checkbox"/>	LACROSSE (W)

<input type="checkbox"/>	CROSS COUNTRY
<input type="checkbox"/>	SOCCER (M)
<input type="checkbox"/>	SOCCER (W)
<input type="checkbox"/>	SOFTBALL
<input type="checkbox"/>	SWIMMING
<input type="checkbox"/>	TENNIS
<input type="checkbox"/>	TRACK & FIELD
<input type="checkbox"/>	VOLLEYBALL (M)
<input type="checkbox"/>	VOLLEYBALL (W)
<input type="checkbox"/>	OTHER Activity: